

ENC 1

**DRAFT**  
**SOMERSET BOARD OF EDUCATION**  
**REGULAR MEETING**  
May 19, 2014

Board President Brian Moulton called the meeting to order at 6:15 p.m. Board members present include Brian Moulton, Robert Gunther, Mike Connor, Marie Colbeth, Kelly Ott, Tom Walters and Tammie Wishard.

Connor moved to approve the agenda as presented. Superintendent Rosburg indicated consent item E will have the name Billie Jo Stephens added. Consent Item F will be removed from the agenda until June 2014. Rosburg also added that one of the board handouts is the Teaching and Learning minutes. Second by Ott. Motion passed unanimously.

**Senior Forum: Review of K-12 Journey with High School Seniors.** Dakota Belisle, Jonathan Bucklew, Megan Erickson, Mary Fohrenkamm, Frank Johnson, Aaron Joppru, Hannah Rosentreter. President Moulton explained that the senior panel was to answer the questions that were asked of them by the board openly and honestly. The seniors shared that the high school has done a great job of supporting them throughout their high school career. They would like to see more challenging classes starting at a younger grade level as well as some updates to IT. The seniors also shared that being involved in extracurricular activities was important. They felt the high school library staff was doing a great job this year. The board thanked the seniors for attending and invited them to come back in five years to share updates.

**Groups or Individuals Wishing to Be Heard:** Moulton read off the rules for this portion of the meeting. Nancy Dressel came forward, introduced herself. She asked that the board review policy KBG, Access to Public Records. She explained that tax payers can only get paper copies of board packets by paying a per page fee for the information. She indicated that upon doing research, she found that some districts are placing this information on their websites. President Moulton responded that board policies are currently being reviewed and that he will research this and get back to her.

**The Board recognized** Hannah Rosentreter, Student Council Representative to the School Board. Superintendent Rosburg thanked Hannah for her year of service to the school board and stated she is an amazing leader. President Moulton presented her with a gift.

**The Board recognized** Hannah Rosentreter, 2014 Kohl Scholarship winner. Superintendent Rosburg explained that being recognized as a Kohl Scholarship winner is a great honor and presented her with a certificate.

**The Board recognized** 2014 State Destination Imagination Team participants Ridley Bemis, Jackson Cook, John Johnson, Katie Schroeder, Lauren Young, Eric Forsberg, Sally Bodlovick, Sophia Dunleap, Amy Lippman, Stephanie Lustig, Serenity Slayton, Rachel Webb, Frederick Richert, Roxanne Ring and Advisors Rosanne Erickson. Erickson explained that the team all worked very hard and collaborated very well together. The board presented the team members with certificates. President Moulton also shared that Rosanne Erickson is retiring at the end of this school year. The Destination Imagination team members presented Erickson with gifts and thanked her for her dedication.

**The Board recognized** 2014 State Music Listening Contest participants Juliauna Belisle, Katie Bartig, Allison Meuers and advisors Rachel Erickson and Rosanne Erickson. The advisors explained that this is a very tough contest to be a part of and the students put in many hours preparing for this. The board presented the team members with certificates.

**The Board recognized** 2014 State FBLA participants Breanna Coerber, Claire Kielsa, Kaitlyn Nichols, Janae Rothe and advisor Gwen Hennessey. Advisor Gwen Hennessey spoke to how well the students did at state. She also introduced, Nicole Quaderer who will be the president for the 2014-2015 school year.

**The Board recognized** 2014 State Solo Ensemble Instrumental participants Danielle Anderson, Michael Barger, Mikaela Barger, Sydney Branom, Rachel Cloutier, Frank Johnson, Cally Meixner, Quinn Perro, Ryan Phalen, Racheal Russell and Autumn Wilson. Instrumental Music Instructor: Andrew Emerson. Emerson spoke of all

the hard work and many hours the students put in while preparing for the competition and that all team members did very well. The board presented the students with certificates.

**The Board recognized** 2014 State Solo Ensemble Choir participants Ashley Beasley, Kelsie Caster, Emily Colombo, Miranda Cote, Kaitlin Croes, Hannah Erickson, Mackenzie Erickson, Mary Fohrenkamm, Hannah Gervers, Taylor Goosen, Christopher Haglund, Mitchel Hosley, Frank Johnson, Jonathon Karis, Ethan Lammers, Braeden Lange Green, Kacie Larkowski, Gavin Meader, Sydney Nelson, Jeanette Newberg, Rebecca Olin, Emily Olson, Nicole Quaderer, Hannah Rosentreter, Janae Rothe, Jacob Scott, Madeline Scott, Elsie Shartin-Folkert, Zachery Siebenaler, Tayva Strom, Malia Triebold, Natalie Van Dam, Ryan Vang, Grace Von Holtum. Vocal Music Instructor: Scott Perau. Perau stated that many students went to state and all fared very well. He also congratulated Nicole Quaderer for receiving the State Exemplary award, which is a difficult award to receive. The board presented the students with certificates.

**The Board recognized** 2014 Kohl Fellowship Recipient, Nancy Andersen, Second Grade Instructor. Elementary school principal Darren Kern thanked Nancy and shared that she is very deserving of this prestigious award. Her countless hours spent in the classroom as well as the volunteer work she does for the community are appreciated. Kern presented Andersen with a certificate.

Before the meeting was recessed for cake at 7:45, President Moulton thanked the Girl Scouts for being in attendance.

The meeting reconvened at 8:05 in the Learning Center conference room.

Gunther moved, with second by Ott, to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of April 21, 2014
- B. Approve Minutes of Special Session of May 5, 2014
- C. Approve Payment of April/May Board Bills
- D. Approve Hiring of Stephanie Briggs as Middle School Special Education Teacher
- E. Approve Hiring of \_\_\_\_\_ as Elementary School Special Education Teacher
- F. Approve Hiring of \_\_\_\_\_ as Elementary School Gifted and Talented Teacher
- G. Approve Hiring of Catherine Skramstad as Classroom Aide
- H. Approve Resignation of Sherry Petznick, Title 1 Reading Instructor
- I. Approve Gallup Teacher Insight Contract for June 10, 2014 through June 9, 2015 for \$3,656.00

### **Discussion**

*Teaching and Learning Committee:* Committee Chair Kelly Ott had questions, which she was able to get answered in regards to standards around weightlifting. Students must show growth from year to year in the weightlifting class. Ott had Rosburg provide IT update. IT is still working with HP for assistance. Ott and Colbeth expressed their concerns over the IT issues and ongoing nature of them. Ott would like to have a brainstorming meeting to see what we need. Colbeth agreed and stated it was surprising that a technology company did not know of a bug in the system. Walters asked if a technology ad hoc committee should be formed. The immediate needs of the district needs to be looked at. Colbeth recommended making it into a separate committee as it needs to be addressed. Ott then provided an update on writing skills, there is now a rubric on this. Are students just used to texting or are we not teaching them the importance of proofreading? Ott also spoke to relevancy in the learning process and how the ideas should be brought to the board.

*Human Resources Committee:* Chair Moulton said there are no specific details yet for benefits and wages as they will be available in June.

**Superintendent Report:** Superintendent Randy Rosburg provided an overview of current enrollment, stating the current enrollment is at 1,600 which is up one student from last month. Rosburg then asked the board

to please check their availability for the upcoming graduation ceremonies and to please let Mr. Moore know. The committee meetings for June are tentatively set for Monday, June 2. The June Board of Education Meeting will take place on June 23, 2014. There will be an Executive Session on May 29, 2014.

**Board Report: CESA 11 Update:** Tom Walters provided updates including, June 2 the representative seat will be up for election and Tom will be attending. He also shared that there has now been a 16<sup>th</sup> open meeting request as per Jerry Walters as CESA. Other items including the federal paperwork has been completed and a server has been replaced due to an emergency breakdown. Tom will report more on the STAR academy next month.

**Board Officers & Committee Assignments:** President Moulton stated the recommendation is to keep committee assignments the same with all members agreeing to them. Rosburg then began the process of electing the board officers for this term. Moulton will re-address Walter's request for an IT committee.

- Colbeth nominated Moulton for President. After receiving no other nominations, Colbeth then moved to close the nomination. Motion passed unanimously, Moulton retained the President role.
- Colbeth nominated Gunther for Vice President. After receiving no other nominations, Colbeth then moved to close the nomination. Motion passed unanimously, Gunther retained the Vice President role.
- Ott nominated Colbeth for Clerk. Colbeth nominated Wishard for clerk. After receiving no other nominations, Colbeth then moved to close the nomination. After votes were tallied, Wishard was named Clerk.
- Colbeth nominated Connor for Treasurer. After receiving no other nominations, Colbeth moved to close the nomination. Motion passed unanimously, Connor retained the Treasure role.

**Community and School Involvement:** Connor spoke of his involvement in the upcoming Memorial Day ceremonies. It is a wonderful group to be a part of and is great way to recognize and honor veterans. Colbeth spoke highly of the great attendance, turnout and benefit to students of having the Running of the Spartans. Rosburg thanked Patty Schachtner for her coordination of this as it will be a model for the surrounding counties and communities. Colbeth shared the excitement she has heard over the new band uniforms. Walters attended the Saints game and also was in attendance at the school bus races. Colbeth asked why so many events were now being on Wednesday nights as that was deemed a night that would be a family night. Rosburg explained how the dates are chosen and it was reiterated by Moore how it is all scheduled. Moore stated that due to weather some things had to be scheduled on Wednesday nights this spring.

**Student Council Report:** Hannah Rosentreter spoke of the great turnout and positive feedback from Community Day in which the high school students completed volunteer projects and clean-up efforts throughout the community. Only juniors and seniors participated this year due to the freshman and sophomores participating in testing and other activities. General Sams provided water and Waste Management provided trash receptacles. She also shared that the Running of the Spartans was a great event. She also stated the seniors are busy preparing for graduation and the student council is working on nominations for next year and the board representative and other school board roles will be announced soon.

**Directors and Principals Report:** Trisha Sheridan highlighted the launch of the summer development including a national presenter and CESA speakers being brought in. The development catalog was put together by information that was garnered from surveys that staff received. Staff will be attending many different levels of professional development this summer.

**ACTION**  
**Governance Committee**

Connor moved, with second by Moulton, to approve First Draft of NEOLA Policies 2000 and 5000. Colbeth wants to see changes to 5421. Rosburg stated the information was sent to NEOLA and not yet received back. Connor amended the motion to be a first reading, second by Wishard. Motion passed unanimously.

**Human Resources Committee:** Moulton moved, with second by Gunther to approve the 2014-2015 Employee Handbook. Motion passed unanimously. Colbeth felt it was premature to approve since the budget will not be set until June. Rosburg explained the current changes and that this could be brought to every meeting if need be. Motion passed unanimously.

**Teaching and Learning Committee:** Ott opened up the discussion on 2014-2015 Master School Year Calendar. There will be 176 students contact days rather than the 180 as it was in the past. Teachers will have 192 days as has been in the past. Support staff will possibly have 178 days to include the 176 days with students and two for training. This will provide the support staff with two less work days for the 2014-2015 year than in the past. The bus routes will be re-routed to allow elementary students less time in school. DPI has set a number of instructional minutes that the schools must be in session for the students. The rerouting of bus schedules will allow the elementary school instructional hours to be more closely aligned to the minimum amount by DPI. The elementary school has built into the calendar five inclement weather days. The middle and high school have four days built into their calendar. If additional inclement weather days need to be made up they will occur March 6 and June 10. The proposed calendar would have five full work days during the school year rather than eight early release half days. These days will be used for PLC, Educator Effectiveness and professional development work. Rosburg then explained the comparisons to the other MBC schools. Gunther asked about professional learning days, these have been addressed and included in the 2014-2015 calendar. Wishard asked of the cost saving to which Rosburg walked through the potential savings. Wishard and Ott stated they liked the elimination of the half days which teachers were using for professional development. Teachers need the full days which will now be on the calendar for 2014-2015. Ott spoke of distractions and how field trips and other events can be turned into learning events. Ott moved that the revised 2014-2015 calendar be approved, second by Colbeth. Lorri Baillargeon shared that support staff have expressed concerns over how this will affect their pay. Kathy Brakke echoed this sentiments as she had heard it as well. Rosburg explained the process and support staff could be asked to work these two days. Motion passed unanimously.

Ott moved, with second by Colbeth to approve 2014-2015 Student/ Parent Handbooks, Extra Curricular Code and IT User Agreement. Motion passed unanimously.

Ott moved, with second by Colbeth to approve Open Enrollment Requests In and Out of the District for the 2014-2015 School Year.

- A. Approve all Open Enrollment requests out for the 2014-2015 school year.
- B. Approve Open Enrollment requests in for the 2014-2015 school year for students currently attending and who are changing buildings, currently attending with a 1st time request, students with siblings currently attending in our district and JK students as we have space available in this grade.
- C. Deny Open Enrollment requests in for the 2014-2015 school year for students currently not attending and students with no siblings attending in our district, with the exception of JK grade.

Gunther asked for clarification on the open enrollment request. Items A, B and C were explained. Motion passed unanimously.

**Business Services Committee:** Colbeth moved, with second by Gunther to Approve Resolution authorizing the issuance of \$330,000.00 general obligation promissory notes pursuant to section 67.12(12) of the Wisconsin Statutes. Motion passed unanimously.

**Moulton moved, with second by Walters to Move to CLOSED SESSION of the Board pursuant to WI**

**Statute 19.85(1) (c) and (f) for preliminary consideration of a Specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved. On roll call vote, motion passed unanimously at 9:13 p.m.**

The Board discussed and provided guidance on topics before them during closed session. Strategized regarding land for sale and consideration of an offer to purchase. Evaluated vendors for IT consulting work.

Action coming out of closed session was approval of a resignation letter from Darren Kern, pending formal hire of Kern by another school district. Gunther made the motion, seconded by Ott, roll call vote passed with unanimous vote to approve. Colbeth made the motion to accept the resignation of Ryan Sicard, seconded by Moulton, roll call vote passed the motion with six yes, one no (Ott) and one abstention (Gunther).

Ott moved, with second by Gunther to come out of CLOSED SESSION. On roll call vote, motion passed unanimously at 10:23 p.m.

Gunther moved, with second by Ott to adjourn at 10:25 p.m. Motion passed unanimously.

Brian Moulton, President

Tammie Wishard, Board Clerk

ENC. 2

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
SPECIAL SESSION  
MONDAY, MAY 29, 2014  
6:00-6:30 PM  
Somerset High School Instructional Media Center, Library**

Board President Brian Moulton called the meeting to order at 6:00 p.m.

Roll Call was taken. Present were Brian Moulton, Bob Gunther, Tom Walters, Tammie Wishard, Mike Connor and Marie Colbeth. Also present was Superintendent Randy Rosburg, members of the District Administrative Team and a panel of Somerset School District teachers. Absent was Kelly Ott.

**Clarification of District Initiatives with Administrators and 15 Teachers:** Board President Brian Moulton read the attached letter to the teachers and administrators in attendance. Questions and answers followed. A topic that was the focus of discussion was enhancing communication and prioritizing tasks with a focus on improving achievement.

Walters moved, with second by Wishard, to adjourn at 7:15 p.m. Motion carried unanimously.

Brian Moulton, President

Tammie Wishard, Clerk

ENC. 3

**DRAFT**  
**SCHOOL DISTRICT OF SOMERSET**  
**BOARD OF EDUCATION**  
**SPECIAL SESSION**  
**MONDAY, MAY 29, 2014**  
**6:30 PM**  
**Learning Center Conference Room**

Board President Brian Moulton called the meeting to order at 7:28 p.m.

Roll Call was taken. Present were Brian Moulton, Bob Gunther, Tom Walters, Tammie Wishard, Mike Connor and Marie Colbeth. Also present was Superintendent Randy Rosburg. Absent was Kelly Ott.

**Colbeth moved, with second by Gunther, to move to Closed Session of the Board pursuant to WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved.** Upon roll call vote, all members voted, "yes" to move into Closed Session.

**Parcel for Sale:** Discussion ensued on the topic of the parcel for sale regarding eminent domain to include the process, timeline, reasons supporting eminent domain and past costs from 2006.

**Quarterly BOE Conversation:** The board asked for quarterly meetings to discuss work as a team and as individual board members.

Gunther moved, with second by Walters to move out of Closed Session. Upon roll call vote, all members voted "yes" to move out of Closed Session.

Connor moved, with second by Wishard, to adjourn at 9:00 p.m. Motion carried unanimously.

Brian Moulton, President

Tammie Wishard, Clerk

ENC. 4

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
SPECIAL SESSION  
MONDAY, JUNE 2, 2014  
6:30 PM  
Learning Center Conference Room**

Board Vice President Bob Gunther called the meeting to order at 6:43 p.m. for absent Brian Moulton.

Roll Call was taken. Present were Bob Gunther, Tammie Wishard, Mike Connor and Marie Colbeth. Also present were Lorri Baillargeon, Jen Grambort, Kathy Brakke, Kate Rorabeck and Superintendent Randy Rosburg. Absent were Kelly Ott, Tom Walters and Brian Moulton.

**Connor moved with second by Wishard to Approve Letter of Resignation from Bill Roll. Motion passed unanimously.**

**Wishard moved with second by Gunther to Approve Letter of Resignation from Mary Perizzo-Peterson. Motion passed unanimously.**

**Connor moved with second by Wishard to Approve Hiring of Erin Hoff as the ES Title 1 Teacher. Motion passed unanimously.**

**Approve Updates to the Open Records Request Policy:** There will be no updates to the current policy. The district will post committee meeting agendas on the district website. The district will upload the board packets on the website the day after the meeting has occurred as part of an Administrative Rule.

**Review and Approve Neola "First Draft" Policies Series 2000 and 5000:** Committee reviewed the NEOLA 2000 and 5000 items that required additional verification and clarification. Those items are: 2340, page 2 of 3 approved the option where the board may approve an overnight stay or longer for special exceptions and eliminated the last words of the sentence that read as "or out of state" as the board does not want to approval field trips going into MN as these occur during the school year; 5113, page 3 of 10 approved item B.1.c. to read "Enrollment projections for the schools of the District."; 5113.02, page 1 of 3 OK with the definition of "Persistently Dangerous School" using the DPI's definition which is three year of dangerous behaviors equating to suspensions and/or expulsion of 5% or more of the student populations; 5113.02, page 1 of 3 OK with clarification that items B. 1. and 2. are different in that 1 addresses incidents on campus while 2 addresses incidents on district provided transportation; 5421, page 1 of 1 removing "unless overruled" from the last paragraph and inserting "without proper documentation and approval by the principal, district administrator and board of education"; 5460, page 1 of 3 approved the replacement of Component I: Academic Achievement (graduation requirement with transition plan) for 2014-2018. This information is also included in the high school student handbook; and 5517.01, page 3 of 3 verified each school has been collected building level bullying data and now will create the annual report so it is available to the public.

Committee reviewed the NEOLA 3000 and 4000 first draft policies. Committee requests verification and/or clarification on a couple items. If verification and/or clarification is available for the June 23 BOE meeting they will recommend approval of the updated versions of the NEOLA series 3000 and 4000 First Draft documents be brought forward to the full board for approval in June.



Colbeth moved, with second by Wishard, to move to Closed Session of the Board pursuant to WI Statute 19.85(1) (e) for the purpose of discussing the purchase of public property to establish a strategy regarding an offer and possible price not to exceed and in accordance with WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved. Upon roll call vote, all members voted, "yes" to move into Closed Session. The first item in closed session was the discussion to strategize another offer to purchase the land for sale adjacent to the district campus. The board decided to do nothing at this point.

The second item to be discussed in closed session is the hire of Kay Vater for the 0.4 FTE Elementary Gifted and Talented Teacher and to be kept confidential until Friday, June 6, 2014. Colbeth moved, with second by Wishard the hire of Kay Vater for the 0.4 FTE Elementary Gifted and Talented Teacher and to be kept confidential until Friday, June 6, 2014. Motion passed unanimously.

Connor moved, with second by Wishard to move out of Closed Session. Upon roll call vote, all members voted "yes" to move out of Closed Session.

Connor moved, with second by Wishard, to adjourn at 8:17 p.m. Motion carried unanimously.

Brian Moulton, President

Tammie Wishard, Clerk

ENC. 5

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	01021349	207.88	05/27/14	42340 Angie Hastreiter	C
01	01021350	130.00	05/27/14	24252 Martin Blel	C
01	01021351	70.00	05/27/14	5886 Steve Bohl	C
01	01021352	45.00	05/27/14	38440 Austin Bushinger	C
01	01021353	250.00	05/27/14	9024 Como Park Zoo and Conservatory-Education	C
01	01021354	130.00	05/27/14	31534 Jack Fleming	C
01	01021355	45.00	05/27/14	9342 Richard Forrest	C
01	01021356	130.00	05/27/14	36641 Merry Hilger	C
01	01021357	70.00	05/27/14	29831 Randy Johnson	C
01	01021358	120.00	05/27/14	37915 Craig Kittel	C
01	01021359	130.00	05/27/14	36676 Mike McClanahan	C
01	01021360	130.00	05/27/14	19615 John McGinley	C
01	01021361	957.00	05/27/14	4324 Minnesota Zoo	C
01	01021362	140.00	05/27/14	29882 Remy Rickert	C
01	01021363	130.00	05/27/14	34061 Todd Sauers	C
01	01021364	100.00	05/27/14	14826 School District of Spring Valley	C
01	01021365	165.00	05/28/14	7714 Pizza Planet	C
01	01021366	1,827.50	05/28/14	13439 Valleyfair	C
01	01021367	117.91	05/29/14	28673 John Ball	C
01	01021368	26.02	05/29/14	4022 Mark Barron	C
01	01021369	1,435.00	05/29/14	3301 Bristol Ridge Golf Course	C
01	01021370	1,395.00	05/29/14	3336 Bureau of Education & Research Inc	C
01	01021371	50.00	05/29/14	42501 Alicia Diethert	C
01	01021372	16.80	05/29/14	7447 Sara Eichten	C
01	01021373	2,139.19	05/29/14	1074 Employee Benefits Corporation	C
01	01021374	259.85	05/29/14	42340 Angie Hastreiter	C
01	01021375	1,516.80	05/29/14	8885 Rodney Hawkins	C
01	01021376	120.00	05/29/14	9229 Andre Johnson	C
01	01021377	334.95	05/29/14	566 Jostens	C
01	01021378	375.00	05/29/14	17795 Just Jump	C
01	01021379	110.09	05/29/14	14478 Cory Kreibich	C
01	01021380	108.00	05/29/14	32263 Christal Luellen	C
01	01021381	557.50	05/29/14	36374 MN Child Support Payment Ctr	C
01	01021382	75.00	05/29/14	39268 Jacqueline Martell	C
01	01021383	200.00	05/29/14	41157 Marie Noble	C
01	01021384	900.00	05/29/14	7536 Pheasant Hills Golf Course	C
01	01021385	42.26	05/29/14	4367 David Praschak	C
01	01021386	10.00	05/29/14	42510 Olivia Rodriguez	C
01	01021387	49.28	05/29/14	12246 Trisha Sheridan	C
01	01021388	120.00	05/29/14	16144 Amy Stevens	C
01	01021389	100.00	05/29/14	42498 Tayva Strom	C
01	01021390	25.00	05/29/14	42528 Jordon Varga	C
01	01021391	3,672.10	05/29/14	3964 Walsworth Publishing Company	C
01	01021392	19,818.75	05/29/14	41394 WCBVI	C
01	01021393	53.50	05/29/14	18937 Wisconsin Support Collections Trust Fund	C
01	01021394	46.48	05/29/14	15148 Tracy Yndestad	C
01	01021395	380.35	06/02/14	6076 Andrew Emerson	C
01	01021396	220.00	06/02/14	34703 David Gerberding	C
01	01021397	207.88	06/02/14	42340 Angie Hastreiter	C
01	01021398	1,358.00	06/02/14	42536 Holiday Inn - LaCrosse	C
01	01021399	10,279.87	06/02/14	1139 Midwest Natural Gas Inc	C
01	01021400	672.00	06/02/14	32816 William Roll	C
01	01021401	16.55	06/02/14	868 United Parcel Service	C
01	01021402	200.00	06/02/14	10529 UW-Stout Track & Field	C
01	01021403	2,365.00	06/02/14	13439 Valleyfair	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	01021404	49.78	06/02/14	40541 Verizon Wireless	C
01	01021405	2,322.00	06/02/14	10421 Mary Wienke	C
01	01021406	19,229.20	06/02/14	1287 Xcel Energy	C
01	01021407	1,465.25	06/04/14	1007 Amazon	C
01	01021408	63.45	06/04/14	10715 Chad Bjerke	C
01	01021409	1,358.00	06/04/14	13277 Days Inn - LaCrosse	C
01	01021410	50.00	06/04/14	42544 Mara Erickson	C
01	01021411	97.12	06/04/14	1104 Fedex	C
01	01021412	630.50	06/04/14	31364 Gibbs Farm Museum	C
01	01021413	120.00	06/04/14	18821 Shelley Hall	C
01	01021414	400.00	06/04/14	39829 Messes and Masterpieces	C
01	01021415	3,181.09	06/04/14	25399 Northwest Communications	C
01	01021416	193.20	06/04/14	12246 Trisha Sheridan	C
01	01021417	403.44	06/04/14	14028 Sprint	C
01	01021418	2,743.00	06/04/14	13404 Stillwater Bowl	C
01	01021419	10.00	06/04/14	42552 Travis Story	C
01	01021420	1,030.97	06/04/14	35963 Fleet One LLC	C
01	01021421	73.15	06/04/14	17035 Target Bank	C
01	01021422	1,567.22	06/04/14	1171 Walmart Community	C
01	01021423	2,207.29	06/04/14	949 Waste Management of WI-MN	C
01	01021424	314.30	06/04/14	36781 Wounded Warrior Project	C
01	01021425	55.00	06/05/14	42560 Dalton Hoepner	C
01	01021426	55.00	06/05/14	42579 Mike Hoepner	C
01	01021427	84.80	06/05/14	40266 Steven Husar	C
01	01021428	65.00	06/05/14	3379 Michael Dewyre	C
01	01021429	96.50	06/05/14	15741 Pete Holmlund	C
01	01021430	86.40	06/05/14	32263 Christal Luellen	C
01	01021431	200.00	06/05/14	41157 Marie Noble	C
01	01021432	80.00	06/06/14	15342 Joe Beaudry	C
01	01021433	90.00	06/06/14	38440 Austin Bushinger	C
01	01021434	90.00	06/06/14	3379 Michael Dewyre	C
01	01021435	45.00	06/06/14	9342 Richard Forrest	C
01	01021436	75.00	06/06/14	19658 Brian Ingli	C
01	01021437	80.00	06/06/14	29831 Randy Johnson	C
01	01021438	150.00	06/06/14	5754 Lynn Krueger	C
01	01021439	90.00	06/06/14	33782 Rocky Larson	C
01	01021440	140.00	06/06/14	16535 Bart Matzek	C
01	01021441	170.00	06/06/14	9768 Michael J. Matzek	C
01	01021442	535.52	06/06/14	29629 Kelly Ott	C
01	01021443	123.50	06/06/14	6106 Pat Plumer	C
01	01021444	75.00	06/06/14	19704 Darren Russell	C
01	01021445	90.00	06/06/14	42285 Mark Schultenover	C
01	01021446	110.00	06/06/14	42587 Steve Walton	C
01	01021447	210.00	06/10/14	42617 Cumberland Golf Club	C
01	01021448	129.29	06/10/14	13285 Richard Thompson	C
01	01021449	925.00	06/10/14	6769 Wisconsin School Music Association	C
01	01021450	259.85	06/11/14	42340 Angie Hastreiter	C
01	01021451	2,276.00	06/11/14	531 Heartland Business Systems	C
01	01021452	108.00	06/11/14	32263 Christal Luellen	C
01	01021453	250.00	06/11/14	41157 Marie Noble	C
01	01021454	870.84	06/11/14	38814 Kathy Spillman	C
01	01021455	.00	06/11/14	21326 VOID	C
01	01021456	1,947.90	06/17/14	361 ABDO Publishing Co	C
01	01021457	2,713.55	06/17/14	3794 ACT, Inc.	C
01	01021458	3,123.00	06/17/14	12939 AP Exams	C

11

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	01021459	2,250.00	06/17/14	24147 Alice's Contracting	C
01	01021460	800.00	06/17/14	40649 All Excavating LLC	C
01	01021461	346.05	06/17/14	40061 American Accessories for Band, LLC	C
01	01021462	260.00	06/17/14	23701 Apostle Septic Service	C
01	01021463	115.71	06/17/14	159 Applause	C
01	01021464	952.94	06/17/14	40185 B & B Electric Inc	C
01	01021465	447.98	06/17/14	94 B & J Hardware, LLC	C
01	01021466	1,154.60	06/17/14	6483 Benck Mechanical Inc.	C
01	01021467	300.00	06/17/14	3301 Bristol Ridge Golf Course	C
01	01021468	8.40	06/17/14	32506 James Bucklew	C
01	01021469	183.67	06/17/14	302 School Specialty/Classroom Direct	C
01	01021470	400.00	06/17/14	13862 Clog Un-Boggler Sewer Service Inc	C
01	01021471	120.75	06/17/14	29521 Confidential Records Inc.	C
01	01021472	187.28	06/17/14	11991 Continental Clay	C
01	01021473	519.00	06/17/14	1252 Cooperative Educational Svc Agency #11	C
01	01021474	2,030.00	06/17/14	4049 Cooperative Educational Svc Agency #9	C
01	01021475	37.91	06/17/14	10987 Sage Publications	C
01	01021476	32.30	06/17/14	42650 Debora Courtade	C
01	01021477	1,884.33	06/17/14	3344 Dalco	C
01	01021478	14.00	06/17/14	42668 William Darrow Jr.	C
01	01021479	18.90	06/17/14	42692 Michelle Deline	C
01	01021480	530.57	06/17/14	1503 Demco	C
01	01021481	3,654.00	06/17/14	1511 Demulling Lawn Care	C
01	01021482	7.50	06/17/14	4642 Department of Workforce Development	C
01	01021483	750.47	06/17/14	1538 Discount School Supply	C
01	01021484	93.35	06/17/14	1643 Eric Armin Inc	C
01	01021485	2,790.20	06/17/14	22764 Clinicare Corporation	C
01	01021486	224.01	06/17/14	18961 Ecolab Institutional	C
01	01021487	343.34	06/17/14	1619 Econofoods	C
01	01021488	622.10	06/17/14	26646 Electronix Express RSR Electronics Inc	C
01	01021489	19.25	06/17/14	14117 Karen Engels	C
01	01021490	10.70	06/17/14	42676 Andrea Enochson	C
01	01021491	142.79	06/17/14	32859 ExpressMedals.com	C
01	01021492	11.60	06/17/14	32921 Mark Fagerland	C
01	01021493	535.80	06/17/14	1678 Flinn Scientific Inc	C
01	01021494	1,232.98	06/17/14	41866 Follett School Solutions, Inc	C
01	01021495	32.35	06/17/14	42684 Christine Formo	C
01	01021496	159.00	06/17/14	3492 Frey Scientific	C
01	01021497	341.40	06/17/14	34703 David Gerberding	C
01	01021498	107.15	06/17/14	3514 Grainger	C
01	01021499	25.45	06/17/14	42706 Gary Green	C
01	01021500	17.95	06/17/14	42714 Laura Green	C
01	01021501	17.80	06/17/14	42722 Steven Hartke	C
01	01021502	11,133.05	06/17/14	531 Heartland Business Systems	C
01	01021503	6,138.00	06/17/14	12068 Heinemann	C
01	01021504	42.35	06/17/14	42730 Michael Helgeson	C
01	01021505	3,231.00	06/17/14	23388 Helmer Printing Inc	C
01	01021506	55.63	06/17/14	39322 Infinite Campus, Inc	C
01	01021507	281.93	06/17/14	1449 J.H. Larson Company	C
01	01021508	8.45	06/17/14	42749 Denise Jacoby	C
01	01021509	28.00	06/17/14	566 Jostens	C
01	01021510	280.60	06/17/14	566 Jostens	C
01	01021511	31.25	06/17/14	42757 Rob Kobs	C
01	01021512	1,740.00	06/17/14	31143 Lake Kountry Inc	C
01	01021513	1,920.85	06/17/14	5711 Lakeshore Learning	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	01021514	214.00	06/17/14	28053 Lee Recreation LLC	C
01	01021515	272.00	06/17/14	6734 MakeMusic	C
01	01021516	87.91	06/17/14	604 Menards - Hudson	C
01	01021517	57,881.60	06/17/14	22535 A'viands, LLC	C
01	01021518	1,668.13	06/17/14	1465 Cardmember Service	C
01	01021519	574.60	06/17/14	42056 Classroom Library Company	C
01	01021520	4,927.00	06/17/14	39519 Comstock & Sons Inc	C
01	01021521	94.86	06/17/14	469 Cub Foods	C
01	01021522	781.40	06/17/14	7447 Sara Eichten	C
01	01021523	2,139.19	06/17/14	1074 Employee Benefits Corporation	C
01	01021524	14.99	06/17/14	507 Farm and Home Inc	C
01	01021525	1,399.99	06/17/14	23973 Global Equipment Company	C
01	01021526	1,817.00	06/17/14	531 Heartland Business Systems	C
01	01021527	57.00	06/17/14	25305 Homestead Park	C
01	01021528	29,923.80	06/17/14	19305 ISS Facility Services Inc-Minnesota	C
01	01021529	14,753.50	06/17/14	39322 Infinite Campus, Inc	C
01	01021530	450.41	06/17/14	1449 J.H. Larson Company	C
01	01021531	341.78	06/17/14	558 J.W. Pepper & Son Inc	C
01	01021532	3,273.60	06/17/14	36820 JobsHQ	C
01	01021533	341.40	06/17/14	16705 Darren Kern	C
01	01021534	557.50	06/17/14	36374 MN Child Support Payment Ctr	C
01	01021535	360.00	06/17/14	20257 My Sisters Garden	C
01	01021536	907.50	06/17/14	16012 Nan Reinhardt OTR L and Assoc	C
01	01021537	58.50	06/17/14	24392 New Richmond Area Centre, Ltd	C
01	01021538	100.00	06/17/14	42765 Friends of Citizens Field	C
01	01021539	53.50	06/17/14	18937 Wisconsin Support Collections Trust Fund	C
01	01021540	99.90	06/18/14	42803 AmericInn	C
01	01021541	400.00	06/18/14	39519 Comstock & Sons Inc	C
01	01021542	259.85	06/18/14	42340 Angie Hastreiter	C
01	01021543	212.99	06/18/14	42811 Hudson Flower Shop	C
01	01021544	548.90	06/18/14	612 Northern Business Products Inc	C
01	01021545	152.50	06/18/14	13625 Northwest Regional Planning Commission	C
01	01021546	301.05	06/18/14	2224 Office Enterprises, Inc	C
01	01021547	10.45	06/18/14	42773 Deborah Olson	C
01	01021548	2,171.79	06/18/14	3697 Oriental Trading Co	C
01	01021549	8,800.00	06/18/14	38946 Partners In Excellence, Inc	C
01	01021550	87.00	06/18/14	2194 NCS Pearson, Inc	C
01	01021551	54.06	06/18/14	5185 Jennifer Peters	C
01	01021552	2,018.80	06/18/14	2291 Pitsco	C
01	01021553	114.17	06/18/14	36951 Plunkett's Pest Control, Inc	C
01	01021554	331.54	06/18/14	2313 Praxair Distribution Inc	C
01	01021555	4,329.80	06/18/14	42323 Promevo	C
01	01021556	126,812.00	06/18/14	15199 First Eagle Bank	C
01	01021557	1,525.65	06/18/14	11215 Realityworks	C
01	01021558	4,350.00	06/18/14	20974 Reinders Inc	C
01	01021559	2,922.52	06/18/14	22497 Remember Me	C
01	01021560	4.55	06/18/14	42781 Chris Rhode	C
01	01021561	42.40	06/18/14	33944 David Richard	C
01	01021562	2.65	06/18/14	42790 Michele Riedel	C
01	01021563	474.73	06/18/14	2437 Rivertown Multimedia	C
01	01021564	64.00	06/18/14	647 Rosebud Ceramics, Balloons and Cakes	C
01	01021565	1,225.02	06/18/14	11835 School District of Grantsburg	C
01	01021566	693.56	06/18/14	3131 School District of New Richmond	C
01	01021567	4,378.64	06/18/14	701 School Specialty Inc	C
01	01021568	164.95	06/18/14	41904 SciencePurchase.com	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	01021569	781.40	06/18/14	12246 Trisha Sheridan	C
01	01021570	10,548.00	06/18/14	41270 Skyward Accounting Dept	C
01	01021571	25.55	06/18/14	42820 Johanna Smitsky	C
01	01021572	660.00	06/18/14	36960 Somerset Music Boosters	C
01	01021573	408.88	06/18/14	25917 Spartan Quick Service, LLC	C
01	01021574	107.09	06/18/14	4693 Speedway LLC	C
01	01021575	167.45	06/18/14	10316 St. Croix County	C
01	01021576	2.35	06/18/14	42838 Daniel Starry	C
01	01021577	193.24	06/18/14	7277 Teacher Direct	C
01	01021578	95.00	06/18/14	40630 Teacher Synergy Inc	C
01	01021579	1,015.00	06/18/14	41963 Team Sporting Goods, Inc.	C
01	01021580	929.17	06/18/14	8273 Tierney Brothers, Inc.	C
01	01021581	170.00	06/18/14	42250 Top Notch Trophies	C
01	01021582	71.50	06/18/14	37184 Trans-Alarm, Inc	C
01	01021583	450.00	06/18/14	7285 US Bank	C
01	01021584	2,810.52	06/18/14	4456 Unemployment Compensation Division	C
01	01021585	73.00	06/18/14	40584 University of Wisconsin-Barron County	C
01	01021586	567.84	06/18/14	36250 Vex Robotics Inc	C
01	01021587	406.65	06/18/14	1163 Viking Coca-Cola Bottling Company	C
01	01021588	418.00	06/18/14	42129 WPS - Unlocking Potential	C
01	01021589	27.35	06/18/14	42846 Timothy Waalen	C
01	01021590	425.00	06/18/14	30392 Wagner Bats	C
01	01021591	80.00	06/18/14	42854 Lynn Joa Wander	C
01	01021592	945.30	06/18/14	8338 Ward's Natural Science - AGRMNT #BF-1007	C
01	01021593	535.00	06/19/14	40649 All Excavating LLC	C
01	01021594	5,780.00	06/19/14	12459 Apple Inc.	C
01	01021595	5,895.90	06/19/14	1252 Cooperative Educational Svc Agency #11	C
01	01021596	325.05	06/19/14	26646 Electronix Express RSR Electronics Inc	C
01	01021597	3,656.00	06/19/14	8079 Gallup Inc	C
01	01021598	139,593.71	06/19/14	16268 HealthPartners	C
01	01021599	150.00	06/19/14	17795 Just Jump	C
01	01021600	2,000.00	06/19/14	38946 Partners In Excellence, Inc	C
01	01021601	7,241.31	06/19/14	3131 School District of New Richmond	C
01	01021602	50.00	06/19/14	39870 State of Wisconsin	C
01	01021603	1,247.00	06/19/14	2909 Weld, Riley, Prenn & Ricci, S.C.	C
01	01021604	100.00	06/19/14	42625 Whitetail Golf Course	C
01	01021605	587.50	06/19/14	39993 Wild Mountain	C
01	01021606	1,821.02	06/19/14	41432 John Wiley & Sons, Inc	C
01	01021607	84.00	06/19/14	2925 Wisconsin Dept of Justice	C
01	01021608	1,425.26	06/19/14	39632 Wisconsin Educators Risk Mngmt Coop	C
01	01021609	150.00	06/19/14	2933 Wisconsin Indianhead Technical College	C
01	01021610	4.10	06/19/14	42862 David Wolner	C
01	01021611	2,305.00	06/19/14	11274 Woodwind & Brasswind	C
01	01021612	280.00	06/19/14	32999 ITC	C
01	05152014	18,122.83	05/15/14	3085 Wisconsin Dept of Revenue	M
01	05222014	97,523.02	05/22/14	35009 First National Community Bank	M
01	05302014	17,000.40	05/30/14	3085 Wisconsin Dept of Revenue	M
01	06062014	120,049.12	06/05/14	35009 First National Community Bank	M
01	06132014	17,793.79	06/13/14	3085 Wisconsin Dept of Revenue	M
<b>Total Bank No 01</b>		<b>906,388.24</b>			

14.

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
				Total Hand Checks (Including Hand Voids)	270,489.16
				Total Computer Checks (Including Computer Voids)	635,899.08
				Total ACH Checks (Including Voids)	.00
				Total Computer Voids	.00
				Total Hand Voids	.00
				Total ACH Voids	.00
				<b>Grand Total:</b>	<b>906,388.24</b>

Batch Yr	Batch No	Amount
14	000466	18,122.83
14	000481	17,000.40
14	000495	207.88
14	000497	97,523.02
14	000498	17,793.79
14	000499	2,577.00
14	000500	1,992.50
14	000503	33,674.48
14	000507	37,300.63
14	000508	15,907.98
14	000513	194.80
14	000516	161.50
14	000517	120,049.12
14	000518	286.40
14	000520	1,944.02
14	000523	1,264.29
14	000525	3,764.69
14	000526	.00
14	000528	56,983.05
14	000530	122,477.25
14	000532	183,831.86
14	000534	99.90
14	000537	173,230.85

May 18, 2014 through June 19, 2014

Checks:	Ck #1021349-1021612 (264 cks)	\$635,899.08
	2 First Natl Bank	\$217,572.14
	3 Wis Dept of Rev	\$52,917.02
		<u>\$906,388.24</u>
	Less voided checks:	
		<u>\$906,388.24</u>

15.

**COACHING/ADVISING ASSIGNMENTS (Fall)  
2014-2015  
Updated May 30, 2014**

✓ = Change

<b>FALL SPORTS</b>	<b><i>Coach/Advisor</i></b>
<b>FOOTBALL</b>	
High School Head Football	Bruce Larson
High School Assistant Football	Bob Seibel
High School Assistant Football	John Rivard
High School Assistant Football	<b>TBD</b>
High School Assistant Football	Dean Hoff
High School Assistant Football	Joe Hutter
High School Assistant Football**	Ross Wargula
High School Assistant Football**	Chet Bangor
High School Assistant Football**	Terry Otradovec
High School Assistant Football**	Grant Solum
High School Assistant Football**	Dave Praschak
High School Assistant Football**	Tim Germain
High School Assistant Football**	Mick Fox
High School Football Chain Crew**	Tom Landry
High School Football Chain Crew**	Don Wishard
High School Football Chain Crew**	Brad Wishard
High School Football Chain Crew**	Lee Baillargeon
High School Football Chain Crew**	Les Salley
Middle School Head Football	David Folkert
Middle School Assistant Football	Brandon Berrey
Middle School Assistant Football	Greg Sayers
<b>VOLLEYBALL</b>	
High School Head Volleyball	Sarah Praschak
High School Assistant Volleyball	<b>Stephanie Briggs</b> ✓
High School Assistant Volleyball	<b>Sarah Kreibich</b> ✓
Middle School Head Volleyball	<b>TBD</b>
Middle School Assistant Volleyball	Jen Grambort/Erin Wilson
<b>CROSS COUNTRY</b>	
Boys' & Girls' Cross Country	<b>TBD</b>
Assistant Cross Country	Sara Turner
Middle School Coach	Nathan Klinger
<b>GIRLS' GOLF</b>	
Girls' Golf Head Coach	Bill Powers
Assistant Girls' Golf Coach	Cory Lindenberg
<b>BOYS' SOCCER</b>	
High School Head Boys' Soccer	William Roll
High School Assistant Boys' Soccer	Cody Waalen
<b>Activities</b>	
Academic Decathlon Advisor 9-12	Heidi Haugen
Band Director 9-12	Andrew Emerson
Band Director 7-8	Andrew Emerson
Band Director 5-6 (ES)	Dawn Tunison
Chorus Director 9-12	Scott Perau
Chorus Director 7-8	Scott Perau
Chorus Director 5-6 (ES)	Rachel Erickson
Class Advisor 9th	Erin Wilson
Class Advisor 10th	Kelly Walczak/Susan Kadlec



Class Advisor 11th	Jennifer Evenson/Sarah Colling
Class Advisor 12th	Dennis Potter
Destination Imagination Director (up to 2 positions)	TBD and Richard Thompson
<b>DRAMA</b>	
*A. Full Length Drama (3-act)	
1. Drama Director	Becky Olson
2. Assistant Director	Mary Jane Mielke
*B. Full Length Musical Production	
1. Director	Becky Olson
2. Assistant Director	Mary Jane Mielke
3. Director for Instrumental Music	Andrew Emerson
4. Director for Vocal Music	Scott Perau
C. Middle School Drama	
1. Director	Mary Jane Mielke
2. Assistant Director	Carolyn Spoerl
Danceline Advisor	Hailley Leverty (65%) and Tara Montgomery (35%)
Dynamics Director	Scott Perau
Dynamics Choreographer	Tricia Perau
Fall Cheerleading Advisor	Emily Swanson
FBLA Advisor 9-12	Gwen Hennessey
Forensics Advisor 9-12	Carolyn Spoerl
Friendship Group Advisor**	Abigail Bohatta
High School Jazz Band Director	Andrew Emerson
Light & Sound Coordinator 9-12	Andrew Emerson
Marching Band 9-12	Andrew Emerson
Mock Trial 9-12	Dennis Potter
National Honor Society Advisor	Jennifer Evenson <b>(50%)</b> and Dennis Potter <b>(50%)</b> ✓
Spartan Page Turners**	Carolyn Spoerl
Student Council 9-12	Jennifer Grambort (50%) and Kelly Emerson (50%)
Student Council 5-8	Dawn Peer/Ryan Herink
Student Council K-4	Toni DeFoe
STAND Advisor**	Sarah Colling
Yearbook Advisor 9-12	Susan Kadlec
Yearbook Advisor 5-8**	<b>TBD</b>
Yearbook Advisor K-4 **	<b>TBD</b>
Yearbook Photographer	Michele Bauer

\*\*Volunteer

\*Alternate Years

Updated 6-25-13

## COACHING/ADVISING ASSIGNMENTS (Winter)

2014-2015

Updated May 19, 2014

✓ = Change

<b>WINTER SPORTS</b>	
<b>BASKETBALL</b>	
High School Head Boys' Basketball	Brent Larson
High School Assistant Boys' Basketball	Tim Germain
High School Assistant Boys' Basketball	Cory Lindenberg
High School Volunteer Boys' Basketball**	Zach Stephens
High School Assistant Boys' Basketball**	Forrest Larson
Middle School Head Boys' Basketball	Ryan Herink
Middle School Assistant Boys' Basketball	Ted Germain
Middle School Assistant Boys' Basketball**	Cory Kreibich
High School Head Girls' Basketball	<b>Cory Lindenberg</b> ✓
High School Assistant Girls' Basketball	Terry Otradevic
High School Assistant Girls' Basketball	Not enough participation in 2013-14
High School Assistant Girls' Basketball**	Tyler Rosa
High School Assistant Girls' Basketball**	Kristen Belisle
High School Assistant Girls' Basketball**	Katie Layman
Middle School Head Girls' Basketball	Jen Grambort
Middle School Assistant Girls' Basketball	Bill Powers
<b>WRESTLING</b>	
High School Head Wrestling	Trent Larrieu
High School Assistant Wrestling	Lloyd Larrieu
High School Assistant Wrestling **	Mike Kappers
High School Assistant Wrestling **	Mitch Flandrick
High School Assistant Wrestling **	Loren Johnson
High School Assistant Wrestling **	John Melvin
High School Assistant Wrestling **	Dan Singer
High School Assistant Wrestling **	Austin Bushinger
High School Assistant Wrestling **	Haydon Dvorak
Middle School Wrestling	Justin Neumann
<b>HOCKEY</b>	
High School Head Hockey	Dan Gilkerson
High School Assistant Hockey	Ryan Dalzell
High School Assistant Hockey **	Justin Elmer
High School Hockey (penalty box)**	Randy Wiederin
High School Hockey (penalty box)**	Jim Marty

\*\*Volunteer

\*Alternate Years

ENC 7

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
BUSINESS SERVICES COMMITTEE MEETING\*  
DISTRICT OFFICE  
MONDAY, JUNE 2, 2014  
6:00 P.M.**

MINUTES

Marie Colbeth called the meeting to order at 6:00 p.m.

Roll Call was taken. Present were committee members Marie Colbeth, Bob Gunther and Mike Connor for Brian Moulton. Also present were Tammie Wishard, Dave Gerberding, Lorri Baillargeon, Kate Rorabeck, Kathy Brakke, Jen Grambort, Nancy Dressel and Superintendent Randy Rosburg.

**Preliminary 2014-2015 Budget:** The budget process for the 2014-15 year continues. With a flat revenue outlook, the administrative team has examined cost areas in the district that can be reduced next year in order to help fund the increase in other cost centers. One of the more noticeable reductions for staff is an across the board supply budget reduction of 10% on average, for teachers and offices. There are cost savings that will be realized next year including the expiration of one of the current IT capital leases and the four early release days planned for the 2014-15 calendar. The largest unknown yet for 2014-15 is the health insurance renewal with Heath Partners. Included with last year's renewal was a rate cap of 9% for this year. The district will have to consider various plan structure options that will be able to keep district paid health premium costs at a similar level to the current year.

**WERMC-Cooperative for Insurance:** It is time for the district to renew the risk management cooperative 66.0301 agreement for the 2014-15 year. The WERMC consultants have been active in communication as well as on site in the district over the past year as we work to improve workplace safety and minimize district risk. The worker's comp procedures are becoming more streamlined and communication about risk management issues is increasing. The liability estimates for next year are currently coming in from the district carriers as well. Committee recommends the WERMC 66.0301 agreement for 2014-15 be brought forward to the full board for approval in June.

**MidAmerica-Vested HRA Plan:** The district health reimbursement arrangement plan with MidAmerica Administrative & Retirement Solutions, Inc., in its current form has an effective (beginning) date of July 1, 2005. The plan documents have been updated to current standard forms that include additional language to comply with the Affordable Care Act. To adopt the update plan language prior to July 1, 2014 the board must pass a resolution to amend and restate the plan. Committee recommends the MidAmerica HRA Plan, which has been revised for the Affordable Care Act, be brought forward to the full board for approval in June.

**High School English Teacher Position:** High School Principal, Chris Moore, is requesting that the previously approved 0.6 FTE HS English position be increased to a 1.0 FTE position. The memo with full request and rationale was provided to the board. The additional 0.4 increase is estimated to increase the total compensation cost for this employee by \$22,776.00. Committee recommends the change to the new high school English position, increased to 1.0 FTE from 0.6 FTE, be brought forward to the full board for approval in June.

**Topics for Future Agendas:** HRA-HR budget data update. Draft an opt out plan to reduce it down over 4-6 years, it is flat for 14-15.

Gunther moved, with second by Connor, to adjourn at 6:40 p.m. Motion carried.

\*A quorum of the Board of Education may be in attendance.

## *“Dollars and Sense”*

To: Somerset Board of Education  
From: Dave Gerberding, Director of Business & Operations  
Date: For 6/23/14 BOE Meeting  
Re: 2014-15 Budget; WERMC; MidAmerica HRA Plan Update; HS English Position

### SITUATION:

#### 2014-15 Budget:

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High School Principal, Chris Moore, is requesting that the previously approved 0.6 FTE HS English position be increased to a 1.0 FTE position. His memo with the full request and rationale is in the BSC packet. The additional 0.4 FTE is estimated to increase the total compensation cost for this employee by \$22,776.

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2014-15 Budget:

For informational purposes.

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Recommend full board approval of WERMC 66.0301 agreement for 2014-15.

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ENC. 8

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
BUSINESS SERVICES COMMITTEE MEETING\*  
DISTRICT OFFICE  
MONDAY, JUNE 2, 2014  
6:00 P.M.**

MINUTES

Marie Colbeth called the meeting to order at 6:00 p.m.

Roll Call was taken. Present were committee members Marie Colbeth, Bob Gunther and Mike Connor for Brian Moulton. Also present were Tammie Wishard, Dave Gerberding, Lorri Baillargeon, Kate Rorabeck, Kathy Brakke, Jen Grambort, Nancy Dressel and Superintendent Randy Rosburg.

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**Topics for Future Agendas:** HRA-HR budget data update. Draft an opt out plan to reduce it down over 4-6 years, it is flat for 14-15.

Gunther moved, with second by Connor, to adjourn at 6:40 p.m. Motion carried.

\*A quorum of the Board of Education may be in attendance.

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## *“Dollars and Sense”*

To: Somerset Board of Education  
From: Dave Gerberding, Director of Business & Operations  
Date: For 6/23/14 BOE Meeting  
Re: 2014-15 Budget; WERMC; MidAmerica HRA Plan Update; HS English Position

### SITUATION:

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ENC. 9

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BOARD OF EDUCATION  
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# Memo

**To:** Randy Rosburg

**From:** Chris Moore

**Date:** September 10, 2013

**Re:** Adding 0.4 FTE to the current 0.6 FTE English Opening

The posting for the 0.6 FTE closed and the two application were reviewed. Both applicants were scheduled for an interview on May 28. On the evening of May 27, one of the applicants called to decline the interview because they could not leave a full-time (1.0 FTE) position for a 0.6 FTE position. We interviewed the other candidate and this person was not to the level we are hoping for.

Based on this, I am asking that we add an additional 0.4 FTE to make the position a full-time (1.0 FTE) position. The additional FTE will allow us to continue to expand our RtI programming to allow students who are struggling in English/Language Arts to take an additional course in this area.

Schools that are at the top of our conference and/or the state are currently offering their RtI supports in this manner. If we are able to offer this, a student receiving RtI supports will remain in their current grade level English course and take an additional English support course. In this course, the students will take a screener to identify specific areas of weakness. Then the instructor will provide specific supports to help the student improve upon these specific areas. The student will receive an elective credit for their work in this course. They will still need to take the 4.0 required English credits.



# Memo

**To:** Randy Rosburg  
**From:** Chris Moore  
**Date:** 12 June 2014  
**Re:** 2015 Graduation Dates

---

I would like to recommend the regular graduation date for the class of 2015 be held on **Sunday, June 7, 2015** at 1:00 p.m. in the high school gymnasium and the Alternative Education graduation date be held on **Monday, June 8, 2015** at 6:00 p.m. for the ceremony in the high school multi-purpose room.

Considerations Included: Memorial Day; State Track; State Baseball; State Softball; State Boys' Tennis; and State Boys' Golf. Please see attached WIAA calendar for June dates.



# JUNE 2015

Week No.	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
48		1 Deadline: Spring Tourn. Participation for 2016 & Co-op Team Applic. for Spring Sports 2015-16 & 2016-17 Sch. Yrs.	2 Baseball Regionals (Spring) Golf Sectionals (B) Softball Sectionals	3 Baseball Regionals (Spring) Golf Sectionals (B)	4 Baseball Regionals (Spring) Soccer Regionals (G) Softball Sectionals State Individual Tennis (B)	5 Baseball Regionals (Spring) State Individual Tennis (B) State Track & Field	6 Soccer Regionals (G) State Individual Tennis (B) State Track & Field
49	7	8 State Golf (B)	9 Baseball Sectionals (Spring) State Golf (B)	10	11 Soccer Sectionals (G) State Softball	12 State Softball State Team Tennis (B)	13 WSMA - Launchpad Finals ACT Test Soccer Sectionals (G) State Softball State Team Tennis (B)
50	14 FLAG DAY	15 Sports Advisory Committee Meeting	16 State Baseball (Spring)	17 State Baseball (Spring)	18 State Baseball (Spring) State Soccer (G)	19 State Soccer (G)	20 WSMA - High School Honors Music Camp State Soccer (G)
51	21 WSMA - High School Honors Music Camp FATHER'S DAY	22 WSMA - High School Honors Music Camp	23 WSMA - High School Honors Music Camp	24 WSMA Board of Directors Meeting WSMA - High School Honors Music Camp Advisory Council Meeting	25 WSMA Board of Directors Meeting WSMA - High School Honors Music Camp Advisory Council/Board of Control Meeting	26 WSMA - High School Honors Music Camp	27 WSMA - High School Honors Music Camp
52	28	29	30			MAY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	JULY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

ENG 11

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
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DISTRICT OFFICE  
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ENG 12

Student Enrollment by Grade 2012-13

Grade	# Sections (2012-13)	Average Class Size (2012-13)	8/20/2012 Enrollment	9/17/2012 Enrollment	10/29/2012 Enrollment	11/19/2012 Enrollment	12/17/12 Enrollment	1/14/2013 Enrollment	2/18/13 Enrollment	3/18/13 Enrollment	4/18/13 Enrollment	5/15/13 Enrollment	6/12/13 Enrollment	7/10/13 Enrollment	Current Enrollment By School Building
E/C	2	4	4	7	8	9	9	9	9	12	12	12	15	15	Learning Center Enrollment
JK	5	25	101	103	103	104	104	105	105	106	107	107	107	107	Learning Center Enrollment
K	5	20	101	102	102	103	105	105	105	105	106	108	109	109	Elementary Enrollment: (Cap = 625)
1	6	20	120	114	115	116	116	116	116	116	116	116	116	116	Middle Enrollment: (Cap = 480)
2	6	20	121	118	118	119	119	119	119	120	120	120	121	121	High Enrollment: (Cap = 400)
3	5	24	120	119	120	120	120	120	120	120	120	120	120	120	Total Enrollment
4	5	26	128	125	126	126	127	129	129	131	131	131	131	131	
5	4	26	102	100	101	102	102	102	103	103	103	103	103	103	
6	4	24	95	93	94	94	95	95	96	97	98	98	98	98	
7	5	28	138	136	136	136	136	136	136	136	136	136	136	136	
8	5	25	123	120	121	121	121	121	121	121	121	121	121	121	
9	4/5	23/29	114	113	112	113	113	113	116	116	116	116	116	116	
10	4/5	23/29	114	119	118	119	119	120	124	126	127	128	128	128	
11	4/5	23/29	115	116	116	117	117	117	118	118	119	119	119	119	
12	4	28	112	115	114	114	115	116	117	118	118	118	118	118	
Transition			2	1	1	1	1	1	1	1	1	1	1	1	
<b>Total Enrollment</b>			<b>1610</b>	<b>1601</b>	<b>1605</b>	<b>1613</b>	<b>1619</b>	<b>1624</b>	<b>1635</b>	<b>1646</b>	<b>1651</b>	<b>1654</b>	<b>1659</b>	<b>1659</b>	

Student Enrollment by Grade 2013-14

Grade	# Sections (2013-14)	Average Class Size (2013-14)	8/13/13 Enrollment	9/9/2013 Enrollment	10/17/13 Enrollment	11/6/13 Enrollment	12/5/2013 Enrollment	1/8/2014 Enrollment	2/5/2014 Enrollment	3/5/2014 Enrollment	4/9/2014 Enrollment	5/7/2014 Enrollment	6/11/2014 Enrollment	Current Enrollment By School Building
E/C	1(AM)	6	8	9	15	15	17	17	18	19	22	22	21	Learning Center Enrollment
JK	4(AM/PM)	21	72	80	83	83	83	83	83	83	84	84	84	Learning Center Enrollment
K	6	20	116	121	122	122	124	123	123	122	124	124	124	Elementary Enrollment: (Cap = 625)
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5	5	24	124	123	122	121	120	120	120	120	119	119	120	
6	4	24	103	97	96	97	97	96	94	93	93	93	93	
7	4	24	100	97	98	98	98	98	99	99	101	102	101	
8	6	23	136	135	135	137	135	135	135	135	134	133	133	
9	6	23	132	137	137	137	137	135	135	135	134	133	133	
10	5	23	114	115	115	116	117	117	118	118	116	117	116	
11	4	29	121	119	117	117	117	117	116	116	116	116	116	
12	5	23	119	119	117	118	116	116	116	116	116	116	116	
Transition			1	4	5	5	5	5	4	4	4	5	4	
<b>Total Enrollment</b>			<b>1589</b>	<b>1602</b>	<b>1603</b>	<b>1606</b>	<b>1602</b>	<b>1598</b>	<b>1596</b>	<b>1594</b>	<b>1599</b>	<b>1600</b>	<b>1592</b>	<b>0</b>

## Strategic Plan Report Summary

### I. Strategy 1: Life and Career Skills

Action Plan A: All students will be exposed to different careers through hands on experience and career exploration opportunities inside and outside the classroom.

Discussion of steps completed:

- Gifted and talented at the high school will be focused on ensuring that students are exposed to various careers and the education needed to enter that field.
- Many teachers are incorporating career lessons within their curriculum.
- Eighty students went on a field trip to learn more about careers in hospitality, culinary, tourism, and engineering. They also learned about the education needed to enter these careers.
- The PLTW students were exposed to many engineering careers, and the education needed to enter them, over the course of this year. They also visited colleges to learn more about the programs to enter these fields.
- Students were able to learn more about sports management, marketing, and hospitality through a trip to visit with MN Wild management and tour the facilities.

### Strategy 1: Life and Career Skills

Action Plan B: Elevate College and career readiness skills by providing internship/job shadow opportunities for students.

Discussion of steps completed:

- This is slated to begin in the fall of 2014. The gifted and talented teacher will oversee the committee for this action plan.

### II. Strategy 2: Learning and Innovation Skills

Action Plan A: Align curriculum to state or national standards.

Discussion of steps completed:

- Continued to meet with PLC Leaders monthly to establish goals and objectives for BYOC work and curriculum alignment
- Provided staff with monthly early released to continue the work of developing curriculum.
- Unpacked new CTE standards, fine arts and science standards have been introduced. Work continues to instruct and assess the Common Core State Standards (CCSS).
- Participated in field testing of the SMARTER Balanced Assessment to get an early indication of our implementation of the CCSS.
- Supported several different PLCs with resources and professional development in order to help meet the CCSS for Math, ELA and Disciplinary Literacy.
- Working to establish a curriculum review cycle to begin in fall of 2014.
- Developed a 2014-2015 calendar to provide concentrated time to continue working on curriculum alignment, assessment, and action research.

## **Strategy 2: Learning and Innovation Skills**

Action Plan B: Implement flexible scheduling K-12 using standards-based assessment data. *\*Prerequisite: Completion of curriculum alignment including the creation of common assessments.*

Discussion of steps completed:

- As we continue to extend timelines for curriculum work, we have not been able to meet the prerequisites for this action plan. Hence we are stuck on step four of the action plan.
- We have developed proficiency scales based on the work of Marzano and Guskey.

## **Strategy 2: Learning and Innovation Skills**

Action Plan C: Implement standards-based report cards K-12. *\*Prerequisite: Completion of curriculum alignment including the creation of common assessments.*

Discussion of steps completed:

- We have researched and developed some proficiency scales based on the work of Marzano and Guskey.
- There are limitations in this area based on what Infinite Campus is able to do with the reporting practices.
- We have been able to work with Infinite Campus to allow teachers to report on behaviors separate from the academic grade.
- The elementary school developed a new standards-based report card for the 2013-2014 school year. The report card committee will meet again at the end of the school year to refine and adjust as needed.

## **Strategy 2: Learning and Innovation Skills**

Action Plan D: Implement Response to Intervention PK-12.

Discussion of steps completed:

- Modified our previous District RtI model to more closely reflect the model represented at the state level. This included replacing the terms "2A and 2B" with the traditional terms of "Tier 1, 2, and 3".
- We developed letters to increase the communication to parents regarding their child's participation in RtI.
- Building problem solving teams and district RtI teams continue to meet to ensure that we are meeting the needs of the students through our interventions.
- Our District RtI Committee met three times throughout the school year to further discuss RtI celebrations and continued areas of improvement.

### **Strategy 2: Learning and Innovation Skills**

Action Plan E: Exceed state averages on ACT in all tested areas.

Discussion of steps completed:

- We sent a team of individuals to the Wisconsin ACT conference and brought back the information to the school.
- English began developing assessments using ACT questions to administer to the students. The information from these assessments is used to develop curriculum to help the students better prepare for the ACT.
- The English department led a professional development session with the high school staff to share what they are doing and how they are doing it.
- Math department is beginning to put information together to give practice ACT assessments so that they and the students know the deficits in curriculum and student performance. A practice ACT was administered in a math class. This information was shared with the rest of the math team to look for patterns and trends.
- We continue to give the EXPLORE and PLAN assessments to the 9th and 10th grade students. This data will be made available to all staff members during the professional development days at the end of the year so that staff can use the information to plan for next year (possible SLOs for Educator Effectiveness).

### **III. Strategy 3: Information, Media and Technology Skills**

Action Plan A: Provide two-way, transparent communication to the Somerset community.

Discussion of steps completed:

- Somerset Special Parents Connection was created to allow parents of children with Individual Education Plans an opportunity to network and receive timely updates related to their child and special education.
- A Fact/Myth document was created and posted on the District website.

### **Strategy 3: Information, Media and Technology Skills**

Action Plan B: Locate or reallocate funds to support the technology and professional development budgets.

Discussion of steps completed:

- This action plan is slated to begin in the fall of 2014.

### **Strategy 3: Information, Media and Technology Skills**

Action Plan C: Establish a learning technology team.

Discussion of steps completed:

- This action plan is slated to begin in the fall of 2014.

### **Strategy 3: Information, Media and Technology Skills**

Action Plan D: Create and implement a professional development model for all district employees that focuses on student achievement.

Discussion of steps completed:

- Summer professional development has been scheduled based on the needs of the staff determined by a professional development needs and technology survey.
- PLC leader training developed based on staff needs assessment and specific building input.
- The needs of individual PLC teams have been addressed through differentiated professional development and release time.

### **Strategy 3: Information, Media and Technology Skills**

Action Plan E: Pilot a bring your own device (BYOD) at the 7<sup>th</sup> and 8<sup>th</sup> grade levels.

Discussion of steps completed:

- This action step is slated to begin in the fall of 2015

**District Goal: To Improve Student Achievement and Growth  
June, 2013-14**

**Build common assessments to assure alignment of curriculum to state and national standards.**

- June 9th and 10th proved to be very productive. Teams met to reflect and finalize their work for the year. They reviewed their completed information in BYOC and continued to tweak and add to foundational work.
- Linda Law, Stacy Toenjes, and Cory Lindenberg presented their plan to develop common disciplinary literacy language, practices, and rubrics for teachers to use across our campus. This information was well received by teachers.
- Summer professional development has a full catalog of rich opportunities began on June 17th and will culminate on August 13th when Elizabeth Rossini will be here to present "Assessment and the Core."

**Implement Response to Intervention (RTI) for K-12.**

- The District RTI Committee met for the final time this school year on May 27th. We left that meeting with numerous action steps to be carried out in each building during the coming school year to continue to improve and tweak our Response To Intervention model.

**Other News from our Schools**

Elementary School

- The ES held the annual Sports Day and it was, as always, a big hit with the students and their families.
- The ES held a very nice assembly at the end of the school year to say goodbye to the staff that was retiring and leaving the school district. The students got to play a guessing game to try and learn more about each of the staff members. It was enjoyed by all.

Middle School

- There was much celebration at the middle school for the end of our year. We filled our Golden Ticket Board and over half of another board so students enjoyed a frozen treat as a reward for their great character.
- Two separate groups of high school English students provided great opportunities for our 8th grade girls and 5th/6th grade girls. Our 8th graders learned about a healthy body image and 30 of our 5th/6th girls participated in a Science, Math and Researching Technology half day. Both were well-organized and well-received by our students.
- Thank you to Nathan Klinger, Lytha Lyons and Stephanie Magnuson for working with me on our Educator Effectiveness pilot. Their feedback was insightful and will help us with planning our roll out of this program in the fall.

High School

- The commencement ceremony on June 1 was a great program for our graduates and their families. There were a couple of changes to the program that received many compliments: the color guard for the ceremony were the students entering the military (they wore their military uniforms), many staff members from the high school helped with the processional of graduates, and Cally Meixner played the piano for the audience prior to the start of graduation.
- We recognized seventeen students for their efforts in the classroom during the fourth term.

- American Sign Language: Renee Reckner (Lora Sorenson)
- Art: Laura Smith (Becky Olson)
- Business: Heaven Hunt (Jen Grambort)
- Counseling: Joey Belisle (Jenna Evenson)
- English: Bailey Johnston (Cory Lindenberg)
- French: Claire Kielsa (Madame)
- Foods: Jessica Tarter (Kelly Emerson)
- Health: Salem Rondeau (Sarah Colling)
- Math: Lexi Plourde (Dean Hoff)
- Music: Nikki Quaderer (Scott Perau)
- Science: Shelly Schmitt (Erin Wilson)
- Speech: Kate Shelley (Jeanne Germain)
- Phys Ed: Freddie Mangine (Bruce Larson)
- Social Studies: Autumn McMeeken (Sara Kriebich)
- Spanish: Brodie Perro (Sara Turner)
- Tech Ed: Billy Kieckhoefer (Eric Olson)
- Virtual Ed: Blaine Ballard (Erin Baillergeon)
- Aaron Joppru is the state champion in pole vault and Max Praschak is the state champion in hurdles.

#### Special Education

- As we wrap up the 13-14 school year, I am happy to report that overall we had fewer initial referrals this year than we had in each of the last 3 years. While it will take more time to gather additional trend data, my initial analysis of this data is that it's quite likely this reduction is due to our implementation of RTI. I will continue to report out data regarding the effectiveness of RTI in Somerset in terms of its impact on students entering special education.
- Thank you to Jessica Thorson for successfully participating in and completing the Educator Effectiveness pilot this spring. Jessica's hard work and extra effort was greatly appreciated and I look forward to her assisting us in rolling out EE to all staff in the fall.

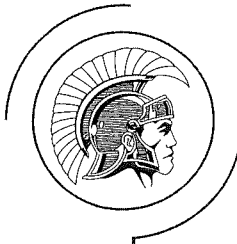
#### Gifted and Talented

- A big "thank you" to Rosanne Erickson for all she has done for our gifted and talented students and their families over the years. She will be missed!

English Language Learner Numbers 13-14	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14
Total District Enrollment	1589	1605	1606	1609	1605	1601	1599	1597	1602	1605	1595
Total ELL - Learning Center	0	0	0	0	0	0	0	0	0	0	0
Total ELL - Elementary	6	6	6	6	7	7	7	6	6	6	6
Total ELL - Middle	9	10	10	10	10	10	10	10	10	10	10
Total ELL - High	10	10	10	10	10	10	10	10	10	10	10
Total ELL Enrollment	25	26	26	26	27	27	27	26	26	26	26
Primary Language (when provided)											
Spanish	15	15	15	15	15	15	15	15	15	15	15
Chinese	0	0	0	0	0	0	0	0	0	0	0
Tagalog (Philippino)	0	0	0	0	0	0	0	0	0	0	0
English/Hmong	2	2	2	2	3	3	3	2	2	2	2
English/Russian	0	0	0	0	0	0	0	0	0	0	0
English/Spanish	4	4	4	4	4	4	4	4	4	4	4
English/Chinese	0	0	0	0	0	0	0	0	0	0	0
Eng/Lebabese	1	1	1	1	1	1	1	1	1	1	1
Ukranian	1	1	1	1	1	1	1	1	1	1	1
Special Education/ELL Students	4	4	4	4	4	4	4	4	4	4	4
Graduates											4
Receiving Services	8	9	8	8	9	9	9	8	8	8	7



Special Education Numbers 13-14	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14
Total District Enrollment	1659	1659	1689	1605	1606	1609	1606	1601	1599	1597	1602	1605	1595
Total Sped Students - Learning Ctr	26	17	11	12	14	15	16	16	18	18	21	23	28
Total Sped Students - Elementary	74	58	79	80	75	74	73	72	73	75	80	83	84
Total Sped Students - Middle	57	59	57	59	58	57	56	53	55	56	58	58	57
Total Sped Students - High	62	71	72	75	75	76	76	76	78	78	74	76	75
<b>Autism - A</b>	26	25	26	26	26	27	27	27	27	28	29	29	29
<b>Cognitively Disabled-CD</b>	9	9	8	7	7	7	6	6	7	7	7	7	7
<b>Deaf Hard Hearing-DHH</b>	1	1	1	1	1	1	1	1	1	1	1	1	1
<b>Emotional/Behavioral Disability-EBD</b>	39	36	38	37	37	38	39	35	38	39	41	41	40
<b>Other Health Impaired-OHI</b>	45	44	46	49	47	46	46	46	47	47	49	49	49
<b>Orthopedically Impaired-OI</b>	2	2	2	3	3	3	3	3	3	3	3	3	3
<b>Speech and Language Disability-SL</b>	21	19	24	25	25	25	25	24	26	26	29	30	33
<b>Severe Developmental Delay-SDD</b>	11	9	11	10	10	10	11	11	12	11	11	13	13
<b>Specific Learning Disability-SLD</b>	61	57	59	63	62	62	60	60	61	62	63	64	66
<b>Traumatic Brain Injury-TBI</b>	2	1	1	1	1	1	1	1	1	1	1	1	1
<b>Visually Impaired-VI</b>	2	2	3	3	3	3	3	3	2	2	2	2	2
<b>Total Special Education Enrollment</b>	220	205	219	226	222	223	222	217	225	227	236	240	244
# of Students Placed Outside of Dist	3	3	3	4	4	4	4	4	4	4	5	6	5
# of Students served at St Annes	2	2	2	2	1	1	1	1	2	2	2	2	3
Home-schooled or alt location	1	0	0	0	1	1	1	1	1	1	1	1	1
Graduates	7	3	3	4					2	2	1	1	16
Returning Graduates	2	3	3	4									



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FAX: 715-247-3864

Middle School  
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Elementary School  
Principal  
Darren Kern  
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Manager of  
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Instruction, &  
Assessment  
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Director of  
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### 2013-2014 Seclusion and Physical Restraint Report

Wisconsin Act 125 requires school districts to submit a report to their respective school board at the end of each school year regarding seclusion and physical restraint.

Seclusion is defined as: the involuntary confinement of a student, apart from other students, in a room or area from which the student is physically prevented from leaving.

Physical restraint is defined as: a restriction that immobilizes or reduces the ability of a student to freely move his or her torso, arms, legs, or head. All teaching and support staff

in the Somerset School District are provided annual training through the Crisis Prevention Institute on how to effectively use de-escalation techniques to reduce the need

to use seclusion or physical restraint. Any type of physical restraint is always used as a last resort and only if a student's behavior presents a clear, present, and imminent risk to

the physical safety of the student or others.

Below you will find the state required data regarding the number of seclusion and physical restraint incidents in the Somerset School District for the 2013-2014 school

year. Please do not hesitate to contact me if you have further questions regarding seclusion and physical restraint.

- Number of incidents of seclusion: 13
- Number of incidents of physical restraint: 13
- Total number of students involved in the incidents: 8
- Total number of students with disabilities involved in the incidents: 7

## Cash Flow Chart for 2013-14 5/31/2014

Period	Beginning Cash	Taxes & State Aids	Other receipts	Loans & Investments	Total Receipts	Transfers from Investment and LGIP	Available Cash	Payroll	Accounts Payable	Transfers, Loans and Investments	Total Disbursements	Ending Cash
CHECKING/LGIP												
July	6,042,935.10	244,699.13	81,708.69		326,407.82		6,369,342.92	971,443.67	590,763.03	296,275.92	1,858,482.62	4,510,860.30
August	4,510,860.30	2,739,526.88	22,712.00	675,798.99	3,438,037.87	2,315,831.29	7,948,898.17	794,973.26	1,439,034.27		2,234,007.53	5,714,890.64
September	5,714,890.64	1,625,779.00	135,100.66	2,064,685.10	3,825,564.76	3,979,745.12	9,540,455.40	831,029.65	4,567,889.76		5,398,919.41	4,141,535.99
October	4,141,535.99		617,612.20	338,978.40	956,590.60	2,365,612.82	5,098,126.59	922,453.93	983,883.11	2,928,194.44	4,834,531.48	263,595.11
November	263,595.11	99,474.00	88,929.21	4,514,736.39	4,703,139.60		4,966,734.71	1,016,115.65	2,988,311.83		4,004,427.48	962,307.23
December	962,307.23	2,842,196.48	73,948.19	781,115.32	3,697,259.99	2,725,046.00	4,659,567.22	962,471.04	1,388,767.33		2,351,238.37	2,308,328.85
January	2,308,328.85	932,197.40	65,407.03	788,004.10	1,785,608.53		4,093,937.38	909,292.33	1,282,824.39		2,192,116.72	1,901,820.66
February	1,901,820.66	3,450,857.31	90,408.36	669,103.01	4,210,368.68	382,097.86	6,112,189.34	924,514.59	1,074,674.07		1,999,188.66	4,113,000.68
March	4,113,000.68	2,965,150.67	124,662.28	38,298.93	3,128,111.88		7,241,112.56	957,523.70	1,133,596.73	1,500,000.00	3,591,120.43	3,649,992.13
April	3,649,992.13	214,827.52	110,658.99	9,975.76	335,462.27	1,710,119.00	3,985,454.40	923,367.33	522,116.41	0.00	1,445,483.74	2,539,970.66
May	2,539,970.66	100,509.26	186,956.52	0.00	287,465.78	1,242,058.58	2,827,436.44	929,733.06	601,491.39		1,531,224.45	1,296,211.99
June	1,296,211.99				0.00		1,296,211.99				0.00	1,296,211.99
										LGIP BALANCE	304,203.25	
										FNB book BALANCE	992,008.74	

**State Aids**

\$36,635.46 State Lunch, Breakfast and Wf Morning Milk  
 \$0.00 Spec Education Aid  
 \$0.00 Equalization Aid  
 \$63,873.80 Misc Aid (Title, Categorical, etc)  
**\$100,509.26 Direct to LGIP**

HS Roof Proceeds      \$330,000.00

**SUBTOTAL of CASH AVAILABLE**      \$1,296,211.99

SpecEd Life Skills Acct      \$216.31  
 FNB Short Term Borrowing      \$500,521.57  
 Debt Service      \$1,001,715.14

\$0.00 FNCB Receipts  
 \$0.00 LGIP Receipts  
**\$0.00 Tax Total**

**NET**      **\$2,798,665.01**

**School District of Somerset - 2013 School Improvement Bonds**  
**Month End Reconciliation for May, '14**

4/30/14

**\$12,208.69 Actual Cash Position**

Interest Received:

5/31/14

\$1.35 Citibank SDA Interest

\$1.35 Total Interest Payments Received

Wire Transfers from WISC A/C:

\$0.00 Total Transferred Out

**\$12,210.04 Total Portfolio Per Books on May 31, 2014.**

Reconciliation to Bank Balances:

\$12,210.04 Investment Cost on May 31, 2014.

\$0.00 Accrued Int Purchased

\$0.00 Amortized Premium

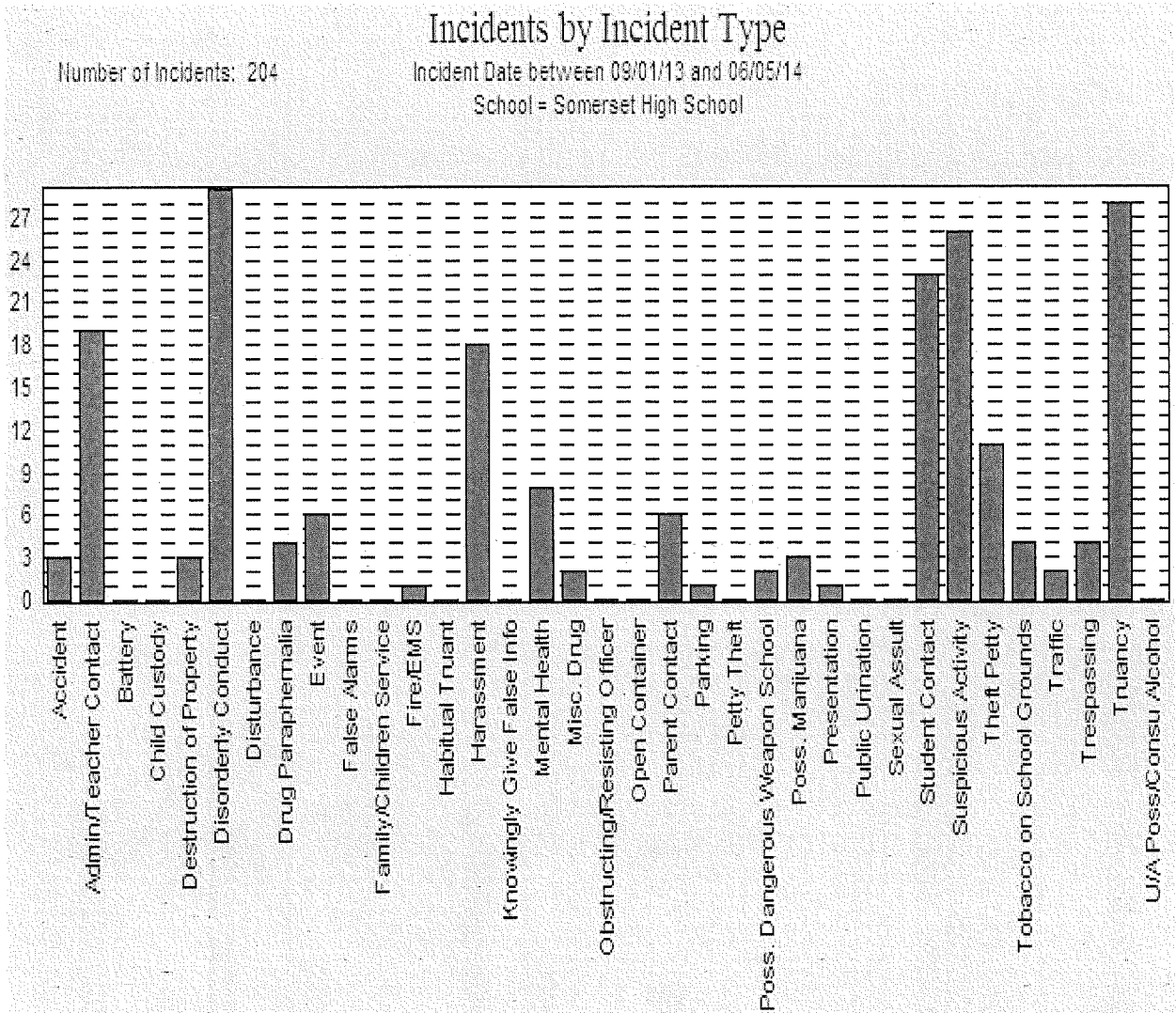
\$0.00 Amortized Discount

\$12,210.04 Total Balances on May 31, 2014.

**\$12,210.04 Actual Cash Position on May 31, 2014.**

**\$0.00 GROSS DIFFERENCE BETWEEN CASH AND BOOKS**

# Incident Totals 2013-2014 School Year



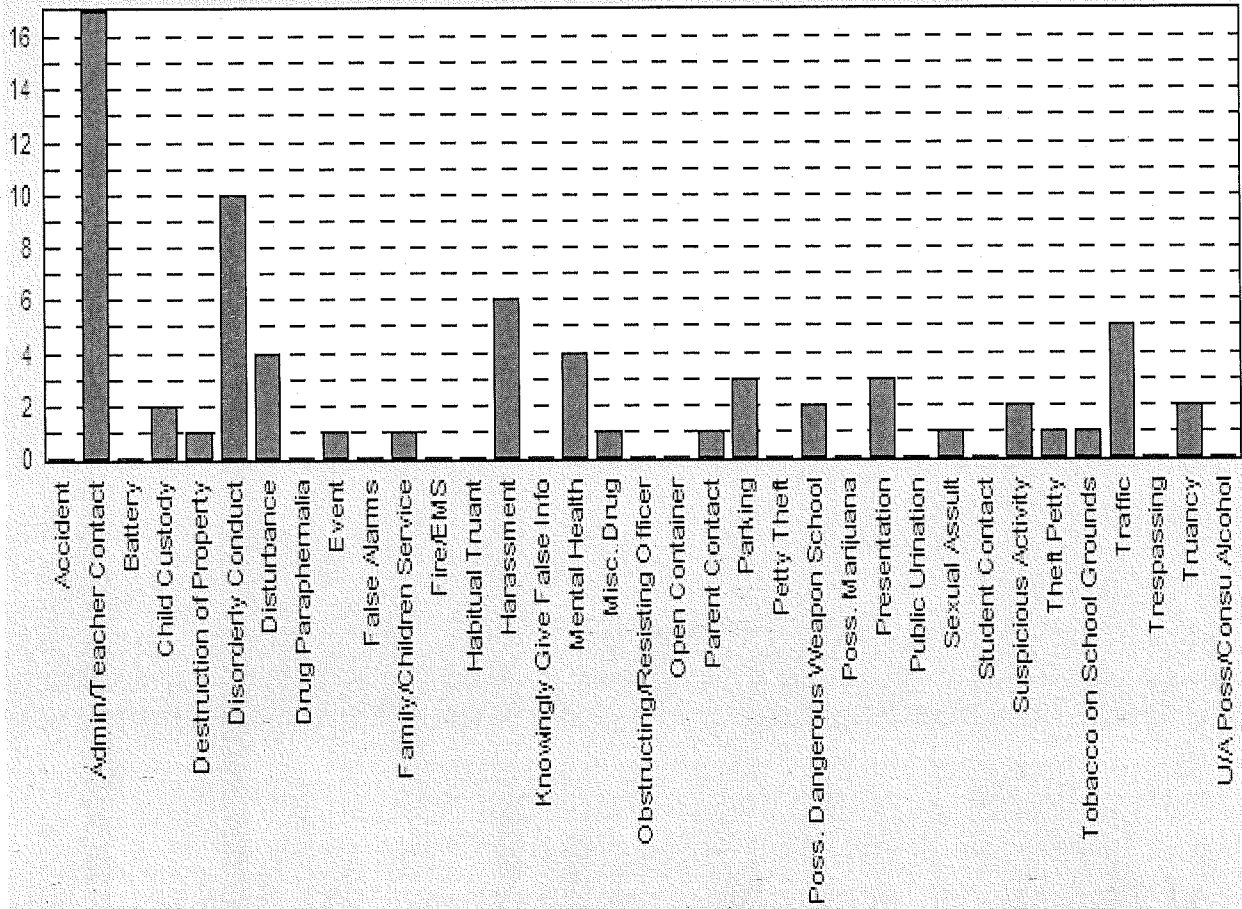
HIGH SCHOOL-204 Incidents

# Incidents by Incident Type

Number of Incidents: 68

Incident Date between 09/01/13 and 06/05/14

School = Somerset Middle School



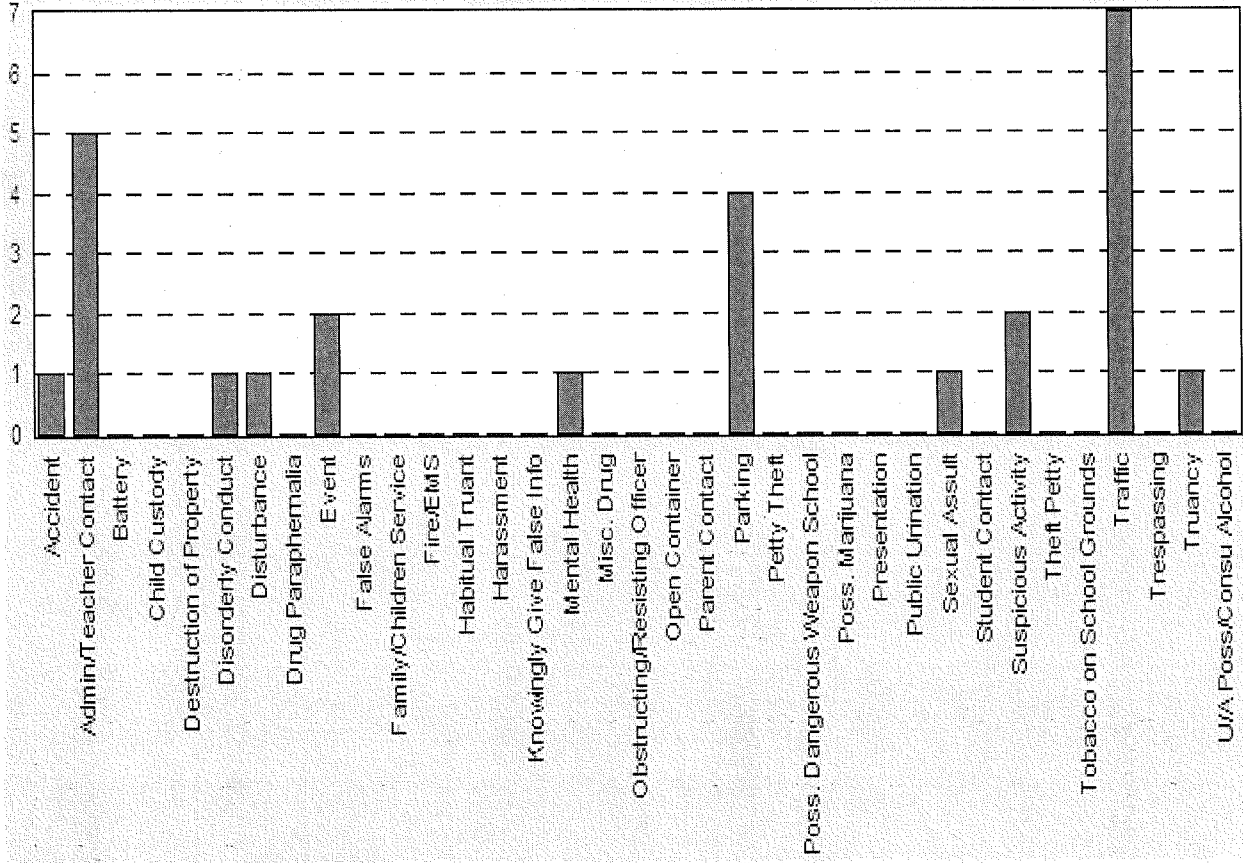
Middle School- 68 Incidents

# Incidents by Incident Type

Number of Incidents: 26

Incident Date between 09/01/13 and 08/05/14

School = Somerset Elementary School

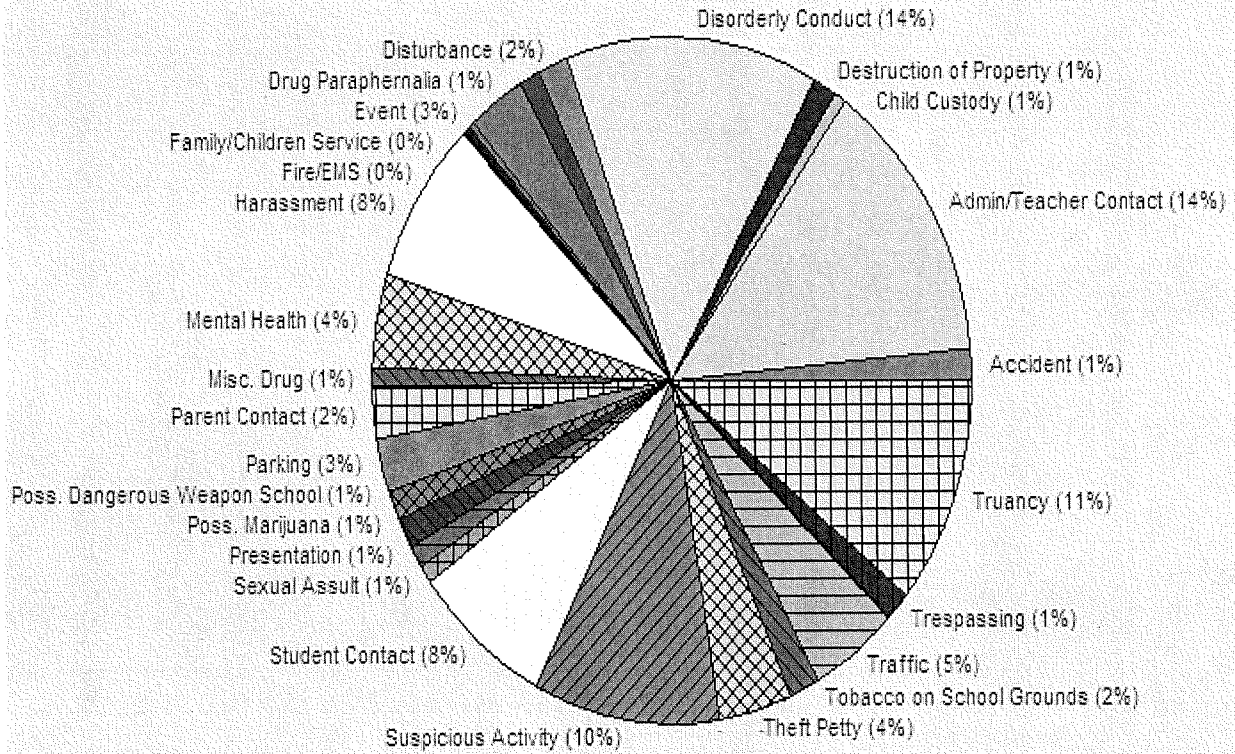


Elementary School- 26 Incidents

Number of Incidents: 302

### Incidents by Incident Type

Incident Date between 09/01/13 and 06/05/14



School District- 302 Incidents



**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
SPECIAL SESSION  
MONDAY, JUNE 2, 2014  
6:30 PM  
Learning Center Conference Room**

Board Vice President Bob Gunther called the meeting to order at 6:43 p.m. for absent Brian Moulton.

Roll Call was taken. Present were Bob Gunther, Tammie Wishard, Mike Connor and Marie Colbeth. Also present were Lorri Baillargeon, Jen Grambort, Kathy Brakke, Kate Rorabeck and Superintendent Randy Rosburg. Absent were Kelly Ott, Tom Walters and Brian Moulton.

**Connor moved with second by Wishard to Approve Letter of Resignation from Bill Roll. Motion passed unanimously.**

**Wishard moved with second by Gunther to Approve Letter of Resignation from Mary Perizzo-Peterson. Motion passed unanimously.**

**Connor moved with second by Wishard to Approve Hiring of Erin Hoff as the ES Title 1 Teacher. Motion passed unanimously.**

**Approve Updates to the Open Records Request Policy:** There will be no updates to the current policy. The district will post committee meeting agendas on the district website. The district will upload the board packets on the website the day after the meeting has occurred as part of an Administrative Rule.

**Review and Approve Neola "First Draft" Policies Series 2000 and 5000:** Committee reviewed the NEOLA 2000 and 5000 items that required additional verification and clarification. Those items are: 2340, page 2 of 3 approved the option where the board may approve an overnight stay or longer for special exceptions and eliminated the last words of the sentence that read as "or out of state" as the board does not want to approval field trips going into MN as these occur during the school year; 5113, page 3 of 10 approved item B.1.c. to read "Enrollment projections for the schools of the District."; 5113.02, page 1 of 3 OK with the definition of "Persistently Dangerous School" using the DPI's definition which is three year of dangerous behaviors equating to suspensions and/or expulsion of 5% or more of the student populations; 5113.02, page 1 of 3 OK with clarification that items B. 1. and 2. are different in that 1 addresses incidents on campus while 2 addresses incidents on district provided transportation; 5421, page 1 of 1 removing "unless overruled;" from the last paragraph and inserting "without proper documentation and approval by the principal, district administrator and board of education"; 5460, page 1 of 3 approved the replacement of Component I: Academic Achievement (graduation requirement with transition plan) for 2014-2018. This information is also included in the high school student handbook; and 5517.01, page 3 of 3 verified each school has been collected building level bullying data and now will create the annual report so it is available to the public.

Committee reviewed the NEOLA 3000 and 4000 first draft policies. Committee requests verification and/or clarification on a couple items. If verification and/or clarification is available for the June 23 BOE meeting they will recommend approval of the updated versions of the NEOLA series 3000 and 4000 First Draft documents be brought forward to the full board for approval in June.

Colbeth moved, with second by Wishard, to move to Closed Session of the Board pursuant to WI Statute 19.85(1) (e) for the purpose of discussing the purchase of public property to establish a strategy regarding an offer and possible price not to exceed and in accordance with WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved. Upon roll call vote, all members voted, "yes" to move into Closed Session. The first item in closed session was the discussion to strategize another offer to purchase the land for sale adjacent to the district campus. The board decided to do nothing at this point.

The second item to be discussed in closed session is the hire of Kay Vater for the 0.4 FTE Elementary Gifted and Talented Teacher and to be kept confidential until Friday, June 6, 2014. Colbeth moved, with second by Wishard the hire of Kay Vater for the 0.4 FTE Elementary Gifted and Talented Teacher and to be kept confidential until Friday, June 6, 2014. Motion passed unanimously.

Connor moved, with second by Wishard to move out of Closed Session. Upon roll call vote, all members voted "yes" to move out of Closed Session.

Connor moved, with second by Wishard, to adjourn at 8:17 p.m. Motion carried unanimously.

Brian Moulton, President

Tammie Wishard, Clerk



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Director  
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Date: June 2, 2014  
To: BOE  
From: Randy   
RE: Agenda Items for Open and Closed Portions of Special Session Meeting

We have open and closed portions of the Special Session meeting. The open session has five items and the closed session has two items before the board. The open session items are: two letters of resignation, one recommendation for hire, updates to the Open Records Request Policy and NEOLA first reading 3000 & 4000 series review and approval. The closed session items are strategies for land purchase and an employee matter.

Open Portion: The first two items are approval of two letter of resignation. I recommend the BOE approve both letters. (Action)

The third item is a candidate for hire recommendation for the ES Title I teacher position. I recommend the BOE approve the hire as presented. (Action)

The fourth item is in regard to the request made by a community member to update the Open Records Request Policy to allow BOE committee and board meeting packets, with properly redacted confidential data, to be sent out via email after meetings are held with no fee when requested per the Open Records Request process. The practice of uploading these packets to the district web site after meetings would occur too as part of an Administrative Rule. I recommend the BOE approve updating the Open Records Request Policy in NEOLA to reflect this idea. (Action)

The fifth item is board review and consideration for approval of the NEOLA 3000 and 4000 first draft policies. I am hopeful to have clarification and verification regarding 2000 and 5000 NEOLA policies in question from our May meeting. I recommend the board consider approval of the updated versions of the NEOLA series 3000 and 4000 First Draft documents at the June 2 or 23 board meetings. (Action)

Closed Portion: The first item is consideration by the BOE to strategize another offer to purchase or other options regarding land for sale adjacent to the district campus. The board will need to decide how you wish to move forward regarding this matter. (Discussion or Action)

The second item is confidential in nature, at this time, regarding a personnel matter. (Action)